

# MINUTES



## OPGCMA SOCOM

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**Meeting Number: 02/09**

**Date: Tuesday 17<sup>th</sup> February 2009**

**Venue 8.00 at the Horns**

### **Attendees**

Tracey Hart (Head of Social)

Graham Rose

Gill Hawker

Colin Webbe (new committee)

Lisa Grainger (new committee)

Patricia Hammond (new committee)

### **Apologies**

Helen Mills

Fiona Horton

Roger Weedon

### **1. Welcome**

The Chairman opened the meeting and new members were introduced. The new members were invited along, subject to the outcome for the proposal of Head of Social and SOCOM committee volunteers' acceptance at upcoming Oak Park AGM

### **2. Minutes of Last Meeting**

The minutes of the January SOCOM meeting were accepted without revision.

### **3. Notes from the Main Committee**

The committee were reminded of the date of AGM on Wednesday 18<sup>th</sup> March 2009

### **4. February Club night 6<sup>th</sup> – Music Quiz**

The February Club Night was called off due to inclement weather. At main committee it was formally agreed to cancel the Feb Club night and carry forward the prize giving to March Club night. The music quiz schedule to run had been prepared by Mark Cartwright. This will still go ahead but has been rescheduled for the April Club night. Graham confirmed to host the evening for the new date.

### **5. Race Night 21<sup>st</sup> February**

Attendance for the race Night is going to be very good with approx 90 people signed up

The final preps for the Race night were discussed as follows

- a. Tricast Tickets. Committee agreed to sell the remainder of the Tricast tickets to punters that were interested in increasing their chances (120 total). The Tricast Jackpot will be set at £120 if all remaining tickets go at £1 each.
- b. The losing tickets will be gathered in pint pots on each table and then transferred to the draw box. Labels are required for these.

**Action 0209\_001 PH to make up labels for collection jugs**

- c. All helpers on the night are requested to be at Club for Briefings at 7.00pm

**Action 0209\_002 LG, GR, TH, HM and volunteers**



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- d. Event set up will be done on Saturday pm  
**Action 0209\_003 GH LG and TH will setup at 3pm approx**
- e. A survey will also be run for feedback on future SOCOM events These will be handed out on arrival forms will be collected once completed
- f. Dice throwers will be selected from the audience along with committee members to throw dice
- g. An advance was requested from treasurer for a £200 hundred pound Float. In addition a website posting has been sent out to ask that people come with coinage.

### 6. March Club Night 6<sup>th</sup> – Comedy Sketches

The March Club Night will be busy with three months worth of prizes to be presented. The entertainment will be provided in the form of a presentation projected from computer onto a screen, which last approx 40 mins giving time for the other evening activities. Content is the great comedy sketches. Tracey will host the evening. A cheque presentation will also be taking place to Captains Charity to MS Society

**Action 0209\_004 TH to test and set up comedy sketches presentation**

### 7. Captains Drive-in Dinner Dance 21<sup>st</sup> March

- a. Band: The Band have be selected and booked at a cost of £500. Red Zone Alley will be playing two sets during the evening with a short break in between.
- b. Food; Menu has been selected from banquet menu with some slight alternatives agreed with the Oak Park Chef.
- c. Flowers: Linda Warren has been asked to arrange flowers for the tables
- d. Cost: With the usual outlay of Food per head, Flowers, Tips for staff and Band the ticket price was set at £29.50

**Action: 0209\_005 TH to post seating plan and distribute Promotions.**

**Action: 0209\_006 TH to arrange for payment of the Band through the Treasurer**

Crown Gold has kindly offered a reception drink of their choosing that will be offered on arrival for the guests.

The incoming Captain had a preference for a band, which will be used in his year at one of the other main functions.

### 8. GSA Singers May 30th

The GSA singers have confirmed our booking for May and the contract has been received

### 9. End of Year Financial Report

The Treasurer has published the financial end of year report. SOCOM has a profit of £98.32. This was requested as an advance for race Night Set up Fees to balance the end of year figures.



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### 10. Any Other Business

GR raise the question of SOCOM calendar events for 2009. The draft copy of the calendar was revealed to all Committee members. Club nights tasking was discussed with volunteers from committee pencilled in to host. Confirmation will finalised as each events approaches.

LG raise the question of dates for the celebration of 25<sup>th</sup> anniversary, which is coming up later in the summer. The relevant dates for this event where looked at with two possibilities chosen. Further discussion will be continued at next meeting.

TH raised the subject of correspondence. Some individuals were not receiving attachments on emails. This was more likely to do with Application software versions, or group email problems, or company firewall set ups as was the case last year. The solution could be to PDF format all the attachments to see if they are then received and can be opened.

**Action: 0209\_007 TH to trial the PDF format for Attachments**  
**Action: 0209\_008 All to report back with results**

### Next Meeting

Tuesday March 26th 2009 at The Horns

