

Mr Smith
Address 1
Address 2
Town
Postcode

Date

Dear Mr Smith,

Golf Course update January 2006

I am very pleased to be able to inform you that since my last communication at the end of October, a great deal of work and improvements have been taking place on the golf courses.

In November we saw the arrival of the Group Greenkeeping support team who immediately set about tackling the list of works outlined in my previous correspondence and updated below:

1 st Tee (Yellow) remove existing turf, rotovate, re level and re turf.	<i>Completed</i>
4 th tee remove existing turf, rotovate, re level and re turf.	<i>Completed</i>
6 th tee (medal) remove existing turf, rotovate, re level and re turf.	<i>Completed</i>
8 th tee (medal) remove existing turf, rotovate, re level and re turf.	<i>Completed</i>
9 th tee (medal) remove existing turf; extend width of tee, rotovate, re level and re turf.	<i>Completed</i>
11 th tee (medal) remove existing turf, rotovate, re level and re turf.	<i>To be completed by our staff</i>
13 th tee (medal) remove existing turf, rotovate, re level and add synthetic turf section.	<i>Part completed</i>
15 th tee (medal) remove existing turf, rotovate, re level and re turf.	<i>Completed</i>

In addition to the above projects they have been working hard reshaping and improving the playability of many bunkers, but in particular the bunkers on the 12th and 13th on the Woodland course. The 2nd fairway has had the sunken drainage lines lifted and our own greenkeeping team will be moving onto the 4th fairway once the reparation work to the bunkers on both courses has been completed.

In October we appointed a contractor to do some remedial work to the 5th fairway's sunken drainage lines in December 2005. Due to delays on a previous job this work commenced on the 18th January, and should be completed by the 25th January. Further consolidation work will be required later in the season.

At the beginning of December we were joined by Craig Earnshaw who has filled the position of deputy Course Manager and I am delighted to announce that on the 3rd January we were joined by Spencer Hawkins, as Course Manager. Spencer has recently been working at North Hants Golf Club as deputy Course Manager and prior to that held a similar position of responsibility at Liphook Golf Club where he trained under Master Greenkeeper David Murdoch.

Over the coming months Spencer and his team will be concentrating on getting the bunkers into shape, the paths reinstated and the greens prepared for the new season. In addition they will be focussing on leaf clearing, and the thinning out of undergrowth in selected areas. The greenkeeping team will number seven full time members and will also be supplemented by a part time gardener during the summer months; this is the largest our greenkeeping team has been for many years.

The next Members club night will be held in the clubhouse on Friday 3rd February when we are having a music quiz and in addition Spencer and Craig will be on hand to discuss work on the course and preparation for the 2006 golf season. Our target date for re opening the Woodland course is the 18th March 2006, Captain's Drive In day.

2005 was a very testing year for everyone concerned, members, staff and Crown Golf. I would like to thank you for your patience and assure you that we are all focussed on making 2006 a year to remember.

Yours sincerely,

Robert Brewer
General Manager